

Institute of Community Services, Inc.

ICS, Inc. has the following positions available:

Clen Moore Head Start Center

Special Support Assistant

Teacher Assistant

Special Support Assistant - High School diploma or General Education diploma (GED). Minimum of one year of related experience is preferred. Ability to work with students with various impairments, demonstrated aptitude for work to be performed, such as, but not limited to positive work ethic, well organized, strong communication skills, basic technology skills and flexibility to work with diverse students and staff.

Teacher Assistant - An associate degree in Early Childhood or related area, college hours. A CDA in infant/toddler, pre-school or a high school diploma. Must be willing to enroll in a pre-school CDA program, acquire a degree or 18 hours in Early Childhood within two years of hire.

FOR CLASSROOM POSITIONS, NO APPLICATION WILL BE ACCEPTED WITHOUT A CERTIFIED COPY OF TRANSCRIPT

Application may be requested beginning Thursday, September 18, 2025, at the Clen Moore Head Start Center located at 110 West Central Avenue, Coldwater, MS; or you may go online through the ICS website www.ics-hs.org, download an application and insert (declaration page) and (3) character reference forms under the employment link. Office hours are from 8:00 a.m. to 4:30 p.m. Monday - Friday. The deadline for application is Monday, September 29, 2025.

Salary Ranges:

Special Support Assistant

\$14.461 - \$16.172

Teacher Assistant

\$17.517 - \$17.361

Outstanding Benefits:

Health Insurance (agency pays 90%)

Retirement (agency pays 6% to 10%)

Sick Leave

Paid Leave

Paid Holidays